



# HARDING

## CONFIDENTIAL ACADEMIC REFERENCE

**Instructions for applicant:** Completed reference forms are essential to an admission decision. Complete the upper portion of this academic reference and submit it to a counselor, principal or teacher (dean of students or registrar if applying as a transfer student). Please provide a stamp and return envelope.

\_\_\_\_\_  
APPLICANT'S NAME

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
STATE

\_\_\_\_\_  
ZIP CODE

As an applicant for admission, I am requesting that this confidential reference form be completed and forwarded to Harding University, Office of Admissions Services. I understand that I will not have access to this information.

\_\_\_\_\_  
APPLICANT'S SIGNATURE



**This portion is only to be filled out by the reference.**



**To the individual submitting this evaluation:** The student whose name and address appear above is an applicant for undergraduate admission at Harding University. This form is to be completed and mailed directly to the Office of Admissions Services at Harding University. Your response will remain confidential. You may choose to complete this form online at [www.harding.edu/admissions/applicationforms.html](http://www.harding.edu/admissions/applicationforms.html).

**PLEASE CHECK ONE ON EACH LINE:**

- | YES                      | NO                       | UNKNOWN                  |  |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is there any question about the student's ability to succeed academically?       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is the applicant now, or has he/she ever been, on academic probation?            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Has he/she been dismissed or suspended from school/college for any reason?       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Has the applicant ever required disciplinary action by school/college officials? |

**PLEASE CHECK ONE:**

- Recommended for admission
- Not recommended
- Prefer not to make a recommendation
- Call me

**PLEASE CHECK ONE:**

- I am well acquainted with the applicant.
- I am moderately acquainted with the applicant.
- I do not know the applicant.

Please explain any "yes" answers to the previous questions. List on back positive contributions this student can make to Harding University. Also, feel free to add any other comments concerning leadership abilities, personality, social talents, problems, etc. In compliance with Section 504 of the Rehabilitation Act of 1973, you are advised to avoid reference to any handicaps an applicant may have.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
OCCUPATION/TITLE

\_\_\_\_\_  
PHONE

The address and phone number above apply to my  office  residence.



