

Example Church of Christ

Youth Intern Job Description

Responsibilities:

Youth ministry interns will work under the eldership, the youth ministry deacons, ministry leaders, and specifically with the Youth Ministers. Interns will be considered full, participating members of the church staff and will be assigned specific areas of responsibility. Youth interns are responsible for teaching a weekly teenage Bible class and coordinating our Wednesday night Summer Program. The interns help lead teen mission trips, summer camps, inner-city ministry, service projects, outreach efforts, etc.

The youth ministry internship is for 10 weeks during the months of May, June, and July, ministering to young people grades 6-12 and their families. It is our goal for you as an intern to connect with the young people God has entrusted to us in this ministry. Because spiritual growth often takes place in the context of a relationship, it is important that you spend a lot of time building relationships with students.

The objective for all youth interns is to win young people to Christ, connect them with other Christians, and to help them grow in their faith. Interns are to serve, lead, teach, mentor, and encourage the youth in their walk with God. The female intern will be primarily responsible to the girls and the male intern will be primarily responsible to the guys. There will, however, be many occasions this summer where we will all work together.

The interns must maintain daily office hours from 8:30 a.m. to 5:00 p.m. Tuesday through Friday. Spiritual growth is fundamental to our ministry, so the day typically begins with a Youth Staff devotional, and interns will be required to keep a personal journal recording experiences and spiritual growth. Mornings are used for planning, coordination with adult youth volunteers, class and activity preparation, and administrative duties. Many afternoons/evenings are spent with teens, developing relationships – either in group activities (planned and spontaneous) or one-on-one in counseling and prayer.

The youth interns will be responsible for attending all youth related activities. **Due to the short nature of this position, time off is limited.** Emergency situations will be dealt with on an individual basis. Normal days off will be Monday and Saturday when youth functions are not scheduled for those days. Sundays may not be taken off during this period of time.

Termination of this agreement on the part of the youth intern shall require a formal, **written** request at least two weeks prior to the proposed date of termination. Either party may terminate this agreement after due consultation.

There is one “policy statement” governing youth interns’ private lives, and it will be strictly enforced. There will be NO dating between the youth ministry interns and any member of our youth group, nor will there be any dating relationships between interns. All relationships with teens and fellow staff should be above reproach. There are NO exceptions to this policy. Dress, language, behavior, and attitude must be worthy of an ambassador of Jesus Christ.

Major Summer Events:

1. Uplift Christian Camp at Harding University

2. Middle School Memorial Day Weekend Get-Away
3. Baja Mexico Mission Trip
4. Wilderness Trek Christian Camp
5. Anything else you have planned

Salary/Expenses:

- Interns will receive a salary of \$250-\$400 a week, with no provisions for paid time off or vacations other than recognized holidays
- Meals will be provided on days when you work in the office
- All Youth Ministry related expenses will be paid
- Housing will be provided

Desirable Skills and Qualities:

- Willingness to seek God's direction in ministry
- A love for God and a desire to be used by Him
- A love for students and a desire to see them grow in their faith
- Willingness to think creatively
- Ability to communicate effectively
- Ability to work well with people of all ages
- Ability to take direction and listen
- Openness to work as a part of a team
- A sense of humor

Applicants:

The youth ministry intern position is viewed as a pre-professional opportunity for college students. Applications should be professional, typed, and include a resume and other appropriate supporting data. Applicants may be contacted for an interview in December or early January. We anticipate final decisions and commitments by mid-February

All applicants will be reviewed by a committee consisting of youth workers and church leaders. Although those who have completed their freshman year of college are encouraged to apply, preference will be given to those who have completed their sophomore year in college. Applications, interviews, letters of recommendation, personality inventory, and career goals will all play a part in the final recommendations to the elders. Final selection will be made by our elders.

All applicants must take an online personality test as a part of their application. This will help us in discerning team chemistry and balance. This test will not be the sole basis for accepting or declining any applicant. Its sole purpose is to give us insight into the individuals we are considering. Please take the free personality test at the provided web site. The test will provide you with a four-letter "type." Please place these four letters in the space provided on the application.

<http://www.humanmetrics.com/cgi-win/JTypes1.htm>

Those interested in being considered for an internship during the summer of 20__ should contact:

Name	Title	Phone Number	Email Address
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