

HARDING UNIVERSITY

DIRECTIONS FOR APPLYING TO THE GRADUATE ASSISTANT PROGRAM

Harding University provides up to sixty assistantships per academic year to qualifying students. Students receiving this award are required to work 20 hours per week (for a total of 300 hours). The assistantship pays \$3,000.00 before taxes per semester for a maximum of three semesters.* A limited number of assistantships may be available for the summer term(s).

(*Note: Speech and Communication Disorder recipients may have an assistantship for five semesters.)

To qualify for an assistantship, a graduate student:

- Must hold a bachelor's degree.
- Must be enrolled at Harding as a fulltime graduate student (9 hours or more).
- Must be enrolled in the following programs: Education, Business Administration, or Bible.
- Must not be currently in receipt of any other type of financial assistance from Harding. This includes but is not limited to spouse/child tuition waiver, scholarship, etc.
- Must meet the admission requirements of the program (i.e., not be on probationary admission).
- If a new graduate student, must have a minimum undergraduate GPA of 3.0 and maintain a minimum graduate GPA of 3.0.
- If a current graduate student, must have and maintain a minimum graduate GPA of 3.0.
- Must be and remain a student in good standing with no ethical violations.

IMPORTANT:

- Please be sure that you have enrolled fulltime for the semester in which you intent to start a graduate assistantship *before* an application is submitted.
- If any of the above criteria are not met during the time a student is in a graduate assistantship position, the student will not be eligible for any future graduate assistantships.
- If you qualify for a faculty/staff tuition discount or any other tuition discount at Harding University, you are not eligible for a graduate assistantship.
- Students in the Master of Science in Marriage and Family Therapy (MFT) and Master of Science in Mental Health Counseling (MSMHC) degree programs are not eligible for a graduate assistantship. Please contact these programs for information regarding the availability of scholarships or financial aid.

Please complete the application on the next page and return it to:

Harding University Office of Graduate Programs
Administration Building 209 C (across from DormNet) or Box 10773 or Fax: 501-279-5192

HARDING UNIVERSITY

APPLICATION FOR THE GRADUATE ASSISTANT PROGRAM

Contact Information

Name _____
First Middle Last (Maiden)

Student ID # H _____ Date of Birth _____

Semester you plan to enroll _____ Graduate Degree you are seeking _____

Present Address _____ City _____ State _____ Zip _____

Summer Address (if different from above) _____

Home Phone _____ Cell phone _____

Summer Phone _____ E-mail _____

Harding Campus Box Number _____ Undergraduate Major _____

Degree obtained _____ Undergraduate GPA _____

Graduate GPA (if currently a graduate student) _____ Are you a veteran? Yes _____ No _____

Knowledge and Skills

Attach your current resume, which should include a list of your skills/experience:

(Examples: computer knowledge, office skills, to tutoring/teaching, foreign language skills, etc.)

I understand that by filling out this form (1) I am allowing such personal information as my GPA, schedule, contact information, and other related information to be shared with interested faculty members, (2) I am not guaranteed to receive a graduate assistantship, and (3) I understand that my bachelor's degree must be conferred *before* I can begin a graduate assistantship.

All information disclosed on this application is voluntary and will be used in a non-discriminatory manner, consistent with applicable civil rights laws.

Signed _____ Date: _____

For office use only:

Current GPA		Enrolled Fulltime	
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