

BIOL 440: Seminar Evaluation Form

Presenter: _____ Date: _____ Evaluator Initials: _____

Presentation Mechanics and Content	See bottom of back page for scale explanation.
Seminar Organization -	
The seminar was organized logically and I was able to follow how the presented data contributed to the stated conclusions.	1 2 3 4 5 NE
The seminar conformed to the submitted summary in both organization and content. All data included in the summary was addressed in the seminar and <i>vis versa</i> .	1 2 3 4 5 NE
The seminar addressed a biological topic of current scientific interest and was presented within the context of a broader biological concept, theory, or model.	1 2 3 4 5 NE
Data appropriate and adequate -	
Data included that was collected by the student was adequately supplemented and well integrated with additional information from the literature.	1 2 3 4 5 NE
The data presented were appropriate to answering the question and served to either support or refute the question.	1 2 3 4 5 NE
The presented data were appropriately robust to answer this seminar question and reflected the most current work on topic.	1 2 3 4 5 NE
Data were presented in a manner that demonstrated the speaker understands the issues and has a current knowledge base appropriate for this seminar topic.	1 2 3 4 5 NE
Concepts explained -	
The presenter appropriately allocated time by expanding on important and difficult points. The presentation was more than a simple reiteration (reading) of slides.	1 2 3 4 5 NE
The presenter clearly and unambiguously described the content of tables and figures in an orderly fashion and directed the audience to the pertinent data in slides and tables?	1 2 3 4 5 NE
The presenter defined and explained terms and concepts not covered in core courses common to BIOL and BCMB degrees (i.e. 254-Biostatistics, 259-Cell, 315-Genetics).	1 2 3 4 5 NE
Voice projection, eye contact, and mannerisms -	
The presenter addressed the audience and avoided looking at the screen for extended lengths of time.	1 2 3 4 5 NE
I could hear the student from where I was seated. The student avoided mumbling.	1 2 3 4 5 NE
My attention was not diverted from the seminar by the student's distracting mannerisms, including proper use of a pointer if one was used.	1 2 3 4 5 NE
Visual aids -	
Text and data on the slides were clearly readable from where I was seated.	1 2 3 4 5 NE
Slides contained only material meant to be read by the audience. All of the information in projected graphs and tables was discussed by the presenter.	1 2 3 4 5 NE
Grammar, Demeanor and Pace -	
The presenter used good English during the presentation, avoiding using slang and jargon and spoke in complete and clear sentences during the presentation without wordiness.	1 2 3 4 5 NE
The seminar was presented in a professional manner and at a pace appropriate for a national scientific meeting.	1 2 3 4 5 NE
Movement between points and studies was accomplished smoothly using appropriate transitional phrases.	1 2 3 4 5 NE
Ability to Answer Questions -	
The presenter demonstrated a depth of knowledge of topic and literature to answer factual and application questions about the presented topic, and to assess how the presented data support or refute a current biological concept, theory or model.	1 2 3 4 5 NE
Evaluator's Overall Impression:	75% of BIOL 440 Grade
Give a percentage score based on your responses to the above evaluation criteria.	

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Title, Abstract, Literature Cited, and Summary	See bottom of page for scale explanation.
Presentation Summary -	
The presentation Summary was well written with regards to composition as well as information content.	1 2 3 4 5 NE
The presentation Summary conformed to the Formatting Guidelines.	1 2 3 4 5 NE
Title and abstract -	
The included title was scientifically appropriate, includes phrasing, taxon reference, etc.	1 2 3 4 5 NE
The Abstract was an appropriate length and concisely and <i>accurately summarized</i> the content of the presented seminar?	1 2 3 4 5 NE
The Abstract stated the general <i>methodology</i> utilized to collect the data presented during the seminar?	1 2 3 4 5 NE
The Abstract included <i>quantitative results</i> and <i>conclusions</i> as presented in the seminar.	1 2 3 4 5 NE
Literature Cited-	
The format of the Literature Cited was in a format appropriate for the chosen journal. Journal chosen: CELL or ECOLOGY	1 2 3 4 5 NE
Was each reference in the Lit Cited visually displayed on a slide AND each citation referenced in the presentation included in the Lit Cited?	1 2 3 4 5 NE
Evaluator's Overall Impression of Title, Abstract, Lit Cit, and Summary:	20% of BIOL 440 Grade
Give a percentage score based on your responses to the above evaluation criteria.	
Advisor's Evaluation:	5% of BIOL 440 Grade
Give a percentage score based on the following: The presenter showed initiative to meet with me regularly for advising, demonstrated a cooperative and professional attitude, and independently meet assigned deadlines and carried out preparation of this seminar in a manner demonstrating time-management skills.	
Less 5 pts for each +/- 30 sec outside of the 15-18 minute window.	
Adjusted Advisor's Score:	
Comments:	

Scale: 1=Unacceptable, 2=Needs Improvement, 3=Average, 4=Good, 5=Excellent, NE=Not evaluated
 Please note that 3 is average. This should be the most common category over the course of an average semester.