**Public Administration Tentative Class Schedule**

**At this, the administrators and the satraps tried to find grounds for charges against Daniel in his conduct of government affairs, but they were unable to do so. They could find no corruption in him, because he was trustworthy and neither corrupt nor negligent. Daniel 6:4**

Harding University

Fall 2015

***Public Administration***

POLS 304/504

Instructor: Lori Klein Office: 208 Ganus Building

Contacts/Office Hours: You can reach me, yea verily, in a multitude of ways: Office phone: 279-4375; Home: 279-0628 (please leave a message if you call); Rachel, our supremely competent and helpful Departmental Secretary: 279-4427; Facebook; e-mail - [lklein@harding.edu](mailto:lklein@harding.edu) ; my website - <http://www.harding.edu/lklein> and the always popular note under the door. I will make my best effort to be in my office for drop-ins on Mondays and Wednesdays from 4:00-5:00, and on Tuesday and Thursday from 2:15-4:45. I will also be keeping office hours by appointment this semester.

**Note: The readings should be done prior to the class meeting under which they are listed. Unannounced reading quizzes are a regular occurrence. This schedule is subject to change. I will give you as much notice as possible of any changes.**

August 25: Introductions and definitions-- What is Public Administration and why should I care? -- What's the big deal about working for the government? **Read in class: Stillman, pp. 2-3** and **Three Orthogonal Lists.**

August 27: Woodrow Wilson and Public Bureaucracy. **Read before Thursday: Stillman - Reading 1.1 by Woodrow Wilson, p. 1** and **Handout - Working for the Government is Cool by Cook**

September 1: Max Weber’s Ideal Bureaucracy -- Is structure a necessary evil? **Read before Tuesday: Stillman - Reading 2 by Max Weber, p. 54**

September 3: Bears Love \_\_\_\_\_, and Prospective Positions in Public Employment. **Read Before Thursday: Handout Case - Are you “Smarter than the Average Bear”? (Group Discussion Case).**

**Web Job Search due September 3.**

September 8 & 10: September 11, 2001 and Public Administration. **Optional read before Tuesday: Stillman - Reading 7 (by Richard Stillman!), p. 172. Read before Tuesday: Catastrophe and the Public Service by Cohen. Read before Thursday: Stillman – Case 6, American Ground: Unbuilding the World Trade Center, p. 160, and Esquire Magazine’s “A Target in Perpetuity” by Scott Raab**

**September 10 - 17: Test One will be given in the Testing Center.**

September 15 & 17: Progressives, Politics and Pragmatism. **Read before Tuesday: Handout - Pragmatism by Patricia Shields. Read before Thursday: Stillman – Case 11, Who Brought Bernadine Healy Down? p. 331.**

September 22 & 24: Policy Development, Incrementalism and the Continuing Policy Cycle. **Read before Tuesday: Stillman - Reading 8 by Charles Lindblum, p. 215. Read before Thursday: Stillman – Case 13, Expectations, p. 391**

ASI Speaker Asa Hutchinson September 22

September 29 & October 1: Policy analysis and the flow of information--Knowledge IS power. **Read before Thursday: Stillman - Case 4, The Columbia Accident, p. 105** and **Handout - Space Shuttle Challenger** **Case**

**FALL BREAK!!! October 02**

**October 1 - October 8: Test Two will be given in the Testing Center.**

October 6: Human Resources and Organizations-- **Read before Tuesday: Handouts - The Peter Principle by Laurence Peter** and **The Adventures of a Young Man as a Personnel Technician by Shafritz.**

October 8:  Guest Speaker – Jarod Varner

October 13:  **Read before Tuesday: Handout Case** **- A Success at the Border...**

October 15: Guest Speaker: Angela Gibbs

**Interviews due October 15.**

October 20 & 22: Planning ahead and looking back-- Long term plans, short term estimates and program evaluations. **Read before Tuesday: Handout - Broken Windows by Robert Behn** / **Read before Thursday: Stillman – Case 8, How a City Slowly Drowned, p. 227, Handout - article on New Orleans Levees. Also review “Stop Blaming me for Katrina”**

October 27 & 29: Budgeting-- The gold rule: Them that has the gold makes the rules. **Read before Tuesday: Stillman - Reading 12 by Irene Rubin, p. 345 / Read before Thursday: Stillman - Case 12, Death of a Spy Satellite Program, p. 361** and **Handout** - **Brown (Group Discussion Case)**

**October 29 – November 5: Test Three will be given at the Testing Center**

ASI Speaker Wes Moore November 03

November 3, 5, & 10: Ethics: Relating to God and Man-- Can I make a difference?  
**Review Brown Case, Readings as assigned: Handouts - Six Pillars of Character by Michael Josephson**, **APSA Code of Ethics**, **Bluestone Ethics Case and Real Life Questions**

November 12: Guest Speaker – Dan Newsom

**Extra Credit Constitution Quiz in the Testing Center – November 9 - 13**

November 17 & 19: Intergovernmental Relations -- How Governments Relate (or fail to…) **Read before Thursday: Stillman - Case 2, How Kristin Died, p. 64 (Note: This is not pleasant; it is an account of domestic violence. Please see me before reading if you have any concerns.)**

**THANKSGIVING BREAK !!! November 21 - 29**

December 1 & 3: Rulemaking and Administrative Law -- The secret government and government in the sunshine; administrative hearings. **Read before Thursday: Handout Case - Orange County Rescue Mission**

**December 3 - 10: Test Four will be given at the Testing Center**

December 8: Guest Speaker - Chris McNeal

December 10: Wrap-up -- "And so, what we have learned applies to our lives today."

**Review and Post Test**

**Monday, December 14 - Wednesday, December 16- Comprehensive Final in the Testing Center**

**Tentative Schedule for HU Hacks:**

**(Please listen in chapel for updates to topics or schedules)**

Academic Resource Services and HU Square 1 are excited to announce the "HU Hacks" (once known as Learning Enhancement Seminars) seminar schedule for the fall semester.  We will have certificates at the end of each seminar for students to take back to class proving their attendance. We are excited to expand HU Hacks this semester and look forward to a great fall of blessing students!

Seminar 1 (Sept. 3 @ 4 p.m. in McInteer 150): Canvas, Pipeline, and other things to be tech savvy about as an HU student.

Seminar 2 (Sept. 10 @ 4 p.m. in McInteer 150): Resource Recap—What does HU have to offer you?  A recap of the Center for Student Success and other resources you need to be aware of to make your time at HU as successful as possible.

Seminar 3 (Sept. 17 @ 4 p.m. in McInteer 150): Time Management—How do you juggle all the aspects of life as an HU student?

Seminar 4 (Oct. 6 @ 4 p.m. in McInteer 150): Stress Management—How to recognize when you are in over your head and what to do about it!

Seminar 5 (Nov. 10 @ 4 p.m. location in McInteer 150): Learning Styles—Figuring out what works best for you to study both effectively and efficiently

Seminar 6 (Nov. 17 @ 4 p.m. in McInteer 150): Wellness & how your physical well-being affects you academically, emotionally, and spiritually

Alternate guest speakers dates: Dan on the 15th, Jared on the 8th of October; ask Angela to come on Nov 12th instead of Nov3rd – so she would be able to cover while I’m at Pepperdine. She will be at the end of the ethics unit instead of the beginning.

Options are:

October 8

October 15

November 3

November 12 (replaces Nov 3)

December 8