

## Request for Concurrent Enrollment

Currently enrolled undergraduate students who desire to enroll in a class of any type at another institution during a semester the student is enrolled in classes at Harding University must have prior approval from the Assistant VP for Academic Affairs. Refer to the current catalog for criteria for approval.

Students should understand that total hours at Harding and the other institution will be used in determination of the maximum number of credits permitted during the semester, and the application of policies regarding Bible class enrollment, chapel attendance, and living on campus. Students who are on suspension may not enroll in classes at another institution and transfer the hours to Harding. This approval will be void if the student is placed on suspension for the semester of the request.

This request is for (circle) **Fall** **Spring** **Summer I** **Summer II** Year \_\_\_\_\_

Student's Name \_\_\_\_\_ H# \_\_\_\_\_

Address \_\_\_\_\_  
Street Address City, State, Zip

Harding Box # \_\_\_\_\_ Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

Degree \_\_\_\_\_ Major \_\_\_\_\_

How many hours have you completed at Harding? \_\_\_\_\_ What is your GPA at Harding? \_\_\_\_\_

Are you on probation or suspension? \_\_\_\_\_ (Students on suspension are restricted in enrollment.)

When do you plan to graduate? \_\_\_\_\_ Will this class be used to meet graduation requirements? \_\_\_\_\_

How many hours will you be enrolled at Harding in the semester of the request? \_\_\_\_\_

How many hours will you be enrolled at the other college in the semester of the request? \_\_\_\_\_

How many **total hours** will you be enrolled at **all** colleges in the semester of the request? \_\_\_\_\_

Transfer College Name \_\_\_\_\_ State \_\_\_\_\_

**Note:** College or University must be regionally accredited or transfer credit will not be accepted.

Course Prefix/Number	Title	Hours
_____	_____	_____
<p>Is this to be taken _____ in class _____ online _____ by correspondence _____ other _____</p> <p>To which Harding course do you want this course equated? _____</p>		

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_  
 Required chapel? Y N Required Bible class? Y N

Asst VPAA \_\_\_\_\_ Date \_\_\_\_\_

**To avoid problems with transfer, it is recommended that course descriptions be attached.**

Approved for Transfer Credit \_\_\_\_\_ Denied \_\_\_\_\_

Registrar \_\_\_\_\_ Date \_\_\_\_\_