# How to Set Up MFA (Multi-factor Authentication) with SMS Texting for Students

For assistance, please call the DormNet Help Desk – (501)279-4545

To set up MFA with SMS Texting, you will need the following:

- **Computer** laptop or desktop
- Device this is the device you will use each time you authenticate your log in

## <mark>ON A COMPUTER</mark>

- □ For best results, use an incognito browser window/private browser window
- **Open a browser and type in** *account.harding.edu* in the address bar
- □ Sign in with your Harding email address and your password



Click *Enable Multi-Factor Security* and click *OK* on the screen that pops up



U When you see the message "You signed out of your account", close all open browser windows



- **Open a new browser window** and type in *connect.harding.edu* in the browser window
- □ Sign in again with your Harding email address and password
- □ You will be asked for more information click *Next*



**I** You will then be prompted to download the Microsoft Authenticator app



## **DO NOT DOWNLOAD THE MICROSOFT AUTHENTICATOR APP**

Click on *I want to set up a different method* 



#### □ You will then be prompted to choose the method – choose *Phone* and click on **Confirm**

Choose a different method ×	by detting the app $h$ Choose a different method $\times$ ir Which method would you like to use?
Choose a method V Cancel Confirm	Us Phone Cancel Confirm
	Keep your account secure Your organization requires you to set up the following methods of proving who ye

- You will then be prompted to enter your phone number – enter your 10-digit mobile phone number, including area code, with no formatting
- Click Next

Cancel Confirm
Keep your account secure Your organization requires you to set up the following methods of proving who you are.
Phone You can prove who you are by texting a code to your phone. What phone number would you like to use?
United States (+1)       Enter phone number         Image: Text me a code         Message and data rates may apply. Choosing Next means that you agree to the Terms of service and Privacy and cookies statement.
Lwant to set up a different method

You should receive a text message with a 6-
digit code on your mobile device

Enter the code and click Next

- You should now see a message that says your phone was registered successfully
- Click Next

Keep your account secure						
Your organization requires you	to set up the following methods	s of proving who you are.				
Phone						
We just sent a 6 digit code to +1 Enter code	Enter the code below.					
Resend code		Back Next				
I want to set up a different method						

#### Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

Next

Phone

SMS verified. Your phone was registered successfully.

- □ You should see a Success! Screen
- **D** Click on **Done**

Keep your account secure	
Your organization requires you to set up the following methods of proving who you a	re.
Success!	
Great job! You have successfully set up your security info. Choose "Done" to continue signing in. Default sign-in method:	
S Phone +1	
	Done

□ When you log into any Harding-related website – Pipeline, Gmail, Canvas, etc. – you will be asked to verify yourself – Sign in as usual



- After entering your password, you will be asked to "verify" your identity
- □ You should receive a "code" on your mobile device enter the code and click Verify

MARDING @harding.edu	HARUING
Verify your identity	Enter code
Text +X XXXXXXXXX	We texted your phone +X XXXXXXXXX . Please enter the code to sign in.
More information	Code
Are your verification methods current? Check at https://aka.ms/mfasetup Cancel	More information Cancel Verify
Note: You must use your full Harding email address Reset your password here Visit the Activate My Account page to activate your account and retrieve your username.	Note: You must use your full Harding email address Reset your password here Visit the Activate My Account page to activate your account and retrieve your username.

□ You should now be logged into your Harding account