

## Harding University CLEP Exam Policy

There is no limit to the number of hours that can be earned with CLEP exams. However, Harding does require a student to earn at least 96 hours through formal instruction in order to graduate. So for the typical major that requires 128 hours, 96 hours must be earned through formal instruction and 32 hours can be earned in other ways. ***Credit earned by a CLEP exam must be recorded on the transcript in the first semester that a student enrolls at Harding, or in the semester in which the exam is taken. The catalog in force at the time the credit is recorded on the transcript determines the exam accepted, minimum acceptable score, and the equivalent class for which credit will be awarded.***

Name of Examination	Score	College Course	Credits Earned
<b>Business</b>			
Financial Accounting	60	ACCT 2050-Financial Accounting	3
Principles of Marketing	67	MKTG 2400-Principles of Marketing	3
<b>Composition &amp; Literature</b>			
College Composition	65	ENG 1110 or 1130-Introduction to University Writing & Research	3
Humanities	55	ART 1010, MUS 1010, or THEA 1010-Art, Music or Theater Appreciation	3
<b>History &amp; Social Sciences</b>			
American Government	62	POLS 1787-American National Government	3
History of U.S. I	59	HIST 1010-American History to 1877	3
History of U.S. II	59	HIST 1020-American History Since 1877	3
Introductory Psychology	60	PSY 2010 (non-majors only)-General Psychology	3
Introductory Sociology	55	SOC 2030-General Sociology	3
Principles of Macroeconomics	60	ECON 2010-Macroeconomics	3
Principles of Microeconomics	60	ECON 2020-Microeconomics	3
Western Civilization I	57	HIST 2100-Western Civilization to 1500	3
Western Civilization II	57	HIST 2110-Western Civilization Since 1500	3
<b>Science &amp; Mathematics</b>			
Biology	55	BIOL 1100-General Biology	3
Calculus	55	MATH 2350-Analytics and Calculus I	5
Chemistry	55	CHEM 1010-General Chemistry	4
	63	CHEM 1040-College Chemistry I	4
College Algebra	55	MATH 1330-College Algebra	3
College Mathematics	55	MATH 0990 - (for placement, non-credit)	3
Pre-Calculus	55	MATH 2300-Precalculus	5
<b>World Languages</b>			
French Language	55	FR 1010,1020-Elementary French I, Elementary French II	8
German Language	55	GER 1010,1020- Elementary German I, Elementary German II	8
Spanish Language	55	SPAN 1010,1020-Elementary Spanish I, Elementary Spanish II	8

Harding University will accept CLEP exam credit for a course if a passing score is achieved and the following conditions are met:

- CLEP exam must be taken before a student earns 90 or more credit hours.
- CLEP exam must be taken before the student enrolls in the course for which credit is sought
- CLEP exam must be taken before the student enrolls in a higher level course in the same subject area.  
**Example:** CLEP exam credit may not be earned in MATH 1330 after enrolling in MATH 2300.
- CLEP exam must be taken before the student enrolls in any course for which credit may be awarded. (Note: HNRS 1000 Honors Symposium and 1020 Honors: Media & Culture are exempt.)

**Examples:**

- **Humanities CLEP** - cannot be used after a student enrolls in ART/MUS/THE 101 or HUM 2730 World Civilization/Humanities or HNRS 2030
- After a student enrolls in one of the following courses, CLEP cannot be used to earn credit in any of the courses listed in parenthesis.
  - **HUM 273** (HIST 2100/2110, ART/MUS/THEA 1010)
  - **HNRS 201** (ENG 1110)
  - **HNRS 203** (HIST 2100/2110, ART/MUS/THEA 1010)
  - **HNRS 204** (POLS 1787, ECON 2010, PSY 2010, SOC 2030)
  - **HNRS 205** (BIOL 1100, MATH 1200)

**How do I register for a CLEP exam at HU?**

1. Create an account at [cleportal.collegeboard.org](http://cleportal.collegeboard.org)
2. Locate the appropriate test and complete the payment process. Print registration ticket upon completion. This form is required when the exam is taken.
3. Email [testing@harding.edu](mailto:testing@harding.edu) to schedule an exam session appointment.

**What fees are associated with a CLEP exam?**

Harding University students are charged a \$15 nonrefundable administration/proctor fee to take the exam in the Testing Office, payable to the Business Office. (Non-Harding students have a \$25 administration/proctor fee). An \$93 fee is payable to CLEP online at the time of registration (subject to change by College Board). If a CLEP exam score qualifies for course credit, there is a \$85 recording fee to have the course applied to the transcript (maximum \$340 for all exam credit recorded AP, IB & CLEP).

**When can I schedule CLEP exams?**

Computer-based CLEP testing is offered by appointment only Monday through Friday. CLEP exams are all allowed 90 minutes except College Composition which has a 2-hour time limit. Prior to testing, students must go online at [cleportal.collegeboard.org](http://cleportal.collegeboard.org), create an account and pay the \$93 fee directly to CLEP. Examinees are required to bring their registration ticket and receipt for payment of the administration/proctor fee to Harding in order to test.

**Can I take a CLEP exam at another Test Center?**

Yes, students are allowed to take CLEP exams at any official CLEP testing center. If exams are taken elsewhere, be sure to list Harding as a score recipient. For a list of test centers go to [www.collegeboard.com](http://www.collegeboard.com). It is important to remember that CLEP policies on passing scores, course credit, and accepted exams vary between schools. Harding's policy is included on this sheet and may also be found on our website at [www.harding.edu/testing](http://www.harding.edu/testing)

*\*Note: If anything in this policy conflicts with the current catalog, the catalog will be the final authority. Updated 2/2024*