

Boarding Student Program

Addendum to the Parent & Student Handbook



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The purpose of this addendum to the Handbook is to provide information for boarding students that would not be essential for other students to know. However, the information in the Handbook is applicable to boarding students as well as non-boarding students.

This addendum will deal with additional regulations for Academy boarding students, description of housing, meals, policies related to having automobiles on campus, interscholastic athletic participation, door keys, identification cards, post office, personal spending money, travel information, and summer storage of belongings.

Additional Regulations For Boarding Students

Harding Academy assumes the role of parents or guardian for boarding students during the school year.

Academy boarding students who live in Academy housing are under the supervision of house managers (a married couple or single adult) who live in the facilities and work in cooperation with the administration of Harding Academy.

Since some regulations are necessary for group living, the following have been established and apply to boarding students:

1. Dress code regulations apply to church services as well as school activities for boarding students.
2. Each student is expected to have set times that they study each day without distractions.
3. Students that are failing a class at the 9-week mark must go to D-Hall after school for a study hall until your grade rises above failing.
4. All boarding students may attend Academy athletic contests on Friday and Saturday evenings regardless of their grade averages, whether the contests are at home or away. All boarding students who have nine-week grades of 80% or better may attend Academy athletic contests at home or away on school nights. Those who have less than 80% averages may not attend athletic contests on school nights unless they have made arrangements with their house parent to study at least one hour before leaving for the contest.
5. Each boarding student must be in his or her apartment by 10:30 p.m. Sunday through Thursday and by 12:00 a.m. on Fridays and Saturdays. If you violate curfew you get one warning then you will be grounded for the next infraction.
6. Academy boarding students must sleep in their own rooms except on Friday night. Each student is expected to be in his own apartment by 10:30 p.m. except on Friday and Saturday nights. Except for attendance at approved functions, which require late hours, or with special permission for late study, lights are to be out at 12:00 a.m. on weeknights. Lights may be kept on longer if late study permission has been obtained from the house parents.

7. Boarding students are encouraged to rise by 7:00 a.m. and eat breakfast. They must have rooms clean.
8. Class absences for boarding students will not be excused unless the nurse or dorm parents, knows of the illness before the class is missed. Excuse forms must be secured from the nurse and turned in at the principal's office immediately upon returning to school. It is the responsibility of the house parent to arrange for suitable transportation to the nurse's office. It is the responsibility of the student to let the house parent know of the illness in time to get the student to the nurse by 7:30 a.m.
9. Any boarding student who leaves the campus for any purpose, including shopping trips, without permission is subject to strict discipline.
10. Permission to go home is granted upon written request or phone conversation from the parents to the principal or house parent.
11. To visit in homes in Searcy, the boarding student must have permission from the house parents. He must also have the host family notify the school that he has been invited.
12. Young ladies are not permitted in the boys' housing, unless you have permission from the house parents.
13. Boarding Students must sign out whenever they leave the apartment after 4:00 p.m.
14. All boarding students are to attend classes and worship services Sunday morning, and Wednesday night. Those who are members of denominations may attend their services. To attend services of any congregation other than the College church, a student must have special permission. House parents are responsible for arranging suitable transportation.
15. Boarding students may not view R-rated movies unless approved by dorm parents.
16. Academy boarding students may ride in cars in which a faculty or staff member of Harding Academy or Harding University is riding or one in which a parent of an Academy student is riding. In other situations, they must have specific permission to ride in cars. They may not ride on motorcycles or in the back of uncovered trucks.
17. Because of differences in age and maturity, it may be necessary at times to impose restrictions on ninth and tenth grade students that are not imposed on older students.
18. Sun lamps may not be kept in nor used in boarding houses.
19. Radios and other audio equipment are permitted so long as the volume level is kept low. Television sets are not permitted in the rooms. (The living room of each apartment has a television set.)
20. Harding Academy strongly discourages the practice of lending or borrowing clothing, jewelry, or other personal belongings.
21. Room decorations must be in harmony with the philosophy of the school.
22. Lying to house parents about one's whereabouts and/or slipping out of the apartment without proper permission will not be tolerated. The first offense is sufficient for removal from school.
23. Male visitors that come over must leave by 11:15 p.m.

24. Computers are allowed in the dorms, but they will be monitored by dorm parents.

Description Of Housing

Academy boarding students live in apartments with adults supervising. Each apartment has a living room, kitchen, two bedrooms, and a bathroom. There is a sofa, large chair, and television in the living room.

The kitchen has a cook stove, microwave, refrigerator, eating bar and chairs, washing machine, and dryer. Students must provide their own pots, pans, skillets, plates, glasses, eating tools, etc. Students may use any of these items that have been left by previous students.

The bedrooms have closets, beds, a chest of drawers, and a desk and chair for each student. It is possible that as many as four students will share an apartment which means that a person should expect to share his or her bedroom.

Students are expected to keep apartments clean and orderly. House parents conduct regular inspections. Students will be required to assist with other cleaning responsibilities such as halls and stairs.

The apartments are located less than two blocks from the classroom building.

Meals

Each Academy boarding student must have a meal plan. All noon meals on school days on which the Academy cafeteria is open are eaten in the Academy cafeteria. The remainder of the meals that a student has purchased for the week may be eaten in the American Heritage cafeteria (a facility of Harding University that is located about six blocks from Academy students' apartments). The boarding students need to be aware that the University's cafeteria will be closed the first week of school for fall and spring semesters and Thanksgiving and Spring breaks. Breakfast can be brought to the apartments with prior approval. Most students who eat breakfast prepare their own breakfast in their kitchen. Some prepare or order other meals.

Boarding student athletes who cannot get to the dining hall during mealtime because of a conflict with athletics should contact the dorm parents for special arrangements.

Policies Related To Automobiles Owned By Boarding Students

1. As a general rule, junior and senior Harding Academy boarding students may keep automobiles on campus under the following conditions provided permission is granted by the assistant superintendent before the automobile is brought to campus:
 - a. The driver holds a valid drivers' license.

- b. The vehicle is properly licensed.
 - c. The vehicle is adequately insured—this will always include a minimum \$100,000 of bodily injury (liability) insurance.
 - d. The vehicle is properly registered with the office of Security of Harding University. (This can be done through the Academy Principal's office.)
 - e. Proof of items a, b, c, and d are on file in the high school office.
 - f. The vehicle is operated in a safe and legal manner.
 - g. The vehicle is used in harmony with other Academy regulations.
 - h. The use of the vehicle does not seem to be detrimental to the owner or other students.
 - i. Vehicles are parked in designated areas on campus.
2. Automobile owners may not have other students as guests in their vehicles without a signed statement of permission from the owner's parents or guardians unless an adult is also in the vehicle. Proper permission from Academy authority must be granted also.
 3. Boarding students who wish to ride in other boarding students' cars must have signed statements of permission from their parents or guardians in order to do so. In addition, permission from an administrator or house parent must have been granted also.
 4. As a general rule, boarding students will not be allowed to take their cars on destinations of more than fifty miles from Searcy other than to go home, to leave campus at holiday times, or to attend athletic events in which Harding Academy is participating.
 5. House parents will have the primary responsibility for supervising the use of student automobiles.

Interscholastic Athletic Participation

Interscholastic sports offered at Harding Academy are: cross-country, baseball, basketball, football, golf, softball, track, tennis and volleyball. In order to participate, a boarding student must meet all requirements set forth by Harding Academy and the Arkansas Activities Association. New eleventh grade boarding students must be enrolled at Harding one full year (365 days) before they are eligible to participate. Twelfth grade students enrolling for the first time are not eligible to participate.

Door Keys

Each boarding student will be issued a key for the apartment and one for their bedroom. Keys should be returned at the end of each year even if the student plans to return the following year. The student will be charged a fee for lost keys and re-keying the locks.

Identification Cards

Harding Academy identification cards (ID's) are very important to Academy students. A student should never loan his ID to another student for any purpose nor may a student ever use another student's ID for any purpose. Lost ID's should be reported to the administration immediately.

Common uses of ID cards:

1. Serves as meal ticket
2. Provides "free" admission to most Harding Academy and Harding University home athletic contests.
3. Allows entrance to the University's facilities such as library, swimming pool, etc.
4. Helps in writing checks to local businesses.
5. Helps Harding University security personnel identify Academy students.

Personal Spending Money

A boarding student may have an account at the Harding Business office or at one of the local banks for personal money. The principal will assist the student in opening an account. There is some risk in keeping cash in the apartments.

Travel Information

Students who fly commercially should fly to and from the Little Rock National Airport. Harding Academy will provide transportation to or from the airport at Little Rock at a cost of \$25 per person each way. Students should be prepared to pay the driver at the time of the trip.

Reservations should be made early enough that travel would not interfere with class attendance or the taking of final semester exams. Should that not be possible or reasonable, the principal's consent should be acquired before the reservation is finalized.

As a general rule, boarding students may move into their assigned apartments on Saturday or Sunday before a semester begins on Monday. If an exception is needed, please contact the assistant superintendent.

Summer Storage Of Belongings

Boarding students who plan to return to Harding may leave personal belongings in their closets provided the belongings are packed and addressed for shipment so that they could be shipped if plans to return to Harding change or so that they can be moved as cleaning of the apartments takes place.

Holiday Schedule

The dorms will be open during Thanksgiving and Spring Break. Each is a one-week period. The dorms will be closed during Christmas break, which is a two week period. Dorm students must make arrangements to vacate the apartments.