



GRADUATE STUDIES IN EDUCATION

MASTER OF EDUCATION

SPECIAL EDUCATION K-12

PART B: Program Checklist for:

1. ____ **Signed Application**
 2. ____ **Application Fee** – after we have entered your application into our system, please submit your \$40 non-refundable application fee via USPS mail or over the phone with our Business Office at 501-279-4336.
 3. ____ **Immunization Record** – To comply with state law, Harding requires all college students who were born after 1/1/57 to provide proof of immunity against measles, mumps, and rubella (MMR).
 4. ____ **Transcripts** – (except for work completed at Harding University) request ALL official transcripts be sent to Harding University, Graduate Studies in Education, Box 12261, Searcy, AR 72149, or be electronically sent to the Harding University Registrar. _____

 5. ____ **Cumulative GPA** – of 2.7 or 2.9 on the last 60 hours. _____
 6. ____ **Test Scores/Educator's License** – send a copy of your current educator license or request one of the following test scores be sent to Harding University:
 - Miller Analogies Test (MAT) with a minimum score of 380
 - Graduate Record Examination (GRE) with a minimum score of 900 in combined verbal and quantitative scores
 - Praxis Subject Assessment or Praxis Principles of Learning and Teaching (PLT)
- Note:** If admitted provisionally, the applicant must submit a passing test score for one of the above listed items during their first graduate semester.
7. ____ **Professional or Academic Recommendations** – request recommendations from three individuals who will address your potential for success in the selected graduate program as well as address your professional and academic background. Letters should be sent to gradstudiesedu@harding.edu or faxed to 501-279-4083.

Student Name

Harding ID Number

Note: Additional information can be found on our website at www.harding.edu/gradedu
Harding University, Graduate Studies in Education, Box 12261, 915 E. Market Avenue, Searcy, AR 72149-5615
Phone: 501-279-4315 Fax: 501-279-4083 Email: gradstudiesedu@harding.edu