

# **Harding University North Little Rock**

## **Annual Security Report 2018**

Harding University North Little Rock is dedicated to providing non-traditional, professional education for working adults. It is conveniently located in an upscale business area of North Little Rock, Arkansas (3807 McCain Park Drive). The campus environment is significantly different from that of a traditional, undergraduate campus and is exclusively non-residential; therefore, the Missing Student Notification and Fire Safety requirements for campuses with residential facilities, as required by the Higher Education Opportunity Act (P.L. 110-315), do not apply.

Harding University is committed to providing a safe, congenial and secure environment for our students, faculty, staff and guests. With the support of all members of our campus community, there is a continuing effort to keep the campus safe and secure. Because a truly safe campus can only be achieved through the cooperation of all students, faculty and staff, we hope that you will join our effort to ensure that this endeavor is effective.

### **Security**

Harding University NLR does not maintain a security department or security personnel on duty at any time.

### **Reporting crimes, fires, or any type of emergency**

Students and visitors should immediately report criminal activity or any type of emergency on campus to their professor or other staff member. They will then contact the appropriate emergency services agency via 911. They will also contact the Director of NLR, Mitch Walton, in regards to any campus emergency at (501) 758-4857- Office. If Mr. Walton cannot be reached, members of the NLR community are encouraged to contact Barbara Ashley at (501) 413-1833- Cell.

### **Emergency Response and Evacuation Procedures**

#### **Purpose**

This crisis communication plan provides policies and procedures for the coordination of communications within the university, and between the university, the media, and the public in the event of an emergency. This plan is not intended to change the way emergencies are initially reported. All emergencies at Harding University North Little Rock should be reported immediately to a professor or other staff member.

In addition to addressing media relations and communications issues, this plan includes procedures for the rapid identification of potentially harmful situations

and the methods for responding to those situations quickly and effectively. The goal of this plan is to ensure that campus officials and communicators are familiar with those procedures and their roles in the event of a crisis.

## **Procedures**

**Assessment-** The individual who encounters the potential crisis should immediately report the situation to their professor or other staff member. The professor or staff member will then determine whether an immediate communications response is necessary and, if so, will contact the Director of HUNLR, Mitch Walton, at (501) 758-4857- Office or (870) 219-6661 Cell. If Mr. Walton cannot be reached, members of the HUNLR community are encouraged to contact Barbara Ashley at (501) 413-1833- Cell. Mitch Walton or his designee will then determine whether the Harding University Main Campus Communications and Marketing Department should be contacted to formulate media response. Members of the Communications and Marketing Department to be contacted are:

- a. Jana Rucker, Vice President for University Communication and Enrollment or;
- b. Director of News Services

## **Response**

If the Main Campus Communications and Marketing Department is contacted in regards to the crisis, Vice President for University Communications and Enrollment, or her designee, should develop a plan of action including some, or all of the following after consulting with the main campus Public Safety Department and/or the Emergency Management Committee to assess the nature and scope of the situation:

1. **Designate a spokesperson.** In most cases the spokesperson should be the Vice President for University Communications and Enrollment or her designee. The person possessing the most direct knowledge of the crisis may be designated the spokesperson by the Vice President for University Communications and Enrollment or the President of the University.
  - a. In cases of a significant crisis, the President of the University or the highest ranking university official may take the lead in conveying the administration's response to the crisis, showing that the university has control of the situation, calming public concern, and setting an example for the entire community.
  - b. Public information spokespersons (those dealing most directly with day-to-day media inquiries) may also include the Vice President for University Communications and Enrollment, Jana Rucker, or the Director of News Services. Communications spokesperson(s) from specific areas may also be designated (i.e., Sports Information Director, Scott Goode).

2. **Draft a fact sheet.** The fact sheet should contain a summary statement of the situation including all known details to be released to the media. This information should be made available to (and approved by) the President or the President's designee. This fact sheet should be analyzed with respect to the public's need for information and concerns for privacy and security.
  
3. **Notify key constituencies.** Determine key constituencies that should be informed of the crisis. It is important to keep administration, faculty, staff, and students informed of appropriate details and actions taken by the university during an emergency. Effective communications will help quell rumors, maintain morale, and ensure continued orderly operations of the university. Among the groups that should be considered for communication in a crisis situation are:
  - a. Emergency service providers
  - b. Administration, faculty, and staff
  - c. Students
  - d. Board of Trustees
  - e. Parents/Spouses of students
  - f. General public
  - g. Mass media
  - h. Alumni
  - i. Government entities

Initial notification about any significant emergency or dangerous situation involving immediate threat to the health or safety of students or employees occurring at the North Little Rock campus will be conducted by professors and/or staff members communicating in person with any classes taking place within the building at the time of the emergency. A broader notification will also be made via the internet on the campus Pipeline system and via the Harding University Everbridge Notification System. The university will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless a notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Emergency notification through the Harding University Everbridge Emergency Notification System will be conducted by Mitch Walton, Barbara Ashley, or key members of the Main Campus Emergency Management Committee in conjunction with the Communications and Marketing Office. Members who have been authorized and designated to send out emergency messages to the Harding University North Little Rock community are:

Mitch Walton, Director of Harding University North Little Rock  
Barbara Ashley, Asst. to the Dir., Harding University North Little Rock  
Lora Fleener, Manager of Student Support and Communications  
Craig Russell, Director of Public Safety  
Kevin Davis, Assistant Director of Public Safety  
Jana Rucker, Vice President for University Communications and  
Enrollment  
Director of News Services

Examples of significant emergencies or dangerous situations include, but are not limited to, the following:

- a. Fire
- b. Pandemic or serious illness
- c. Severe weather such as a tornado
- d. Earthquake
- e. Hazardous materials incident (ex. Gas leak)
- f. Active Shooter
- g. Terrorist Incident
- h. Bomb Threat
- i. Civil unrest or rioting
- j. Explosion

Other situations in which the Everbridge notification system will be used include:

- a. Power outage
- b. School cancelation or delay

The emergency notification will include information about the emergency situation as well as instructions to follow. Procedures to follow during an emergency situation include:

- a. Depending upon the nature of the emergency, students and employees will either be directed to evacuate to a safe area or to shelter in place. Evacuation areas have been established for each building on campus, and building managers will ensure that everyone in the building is made aware of the evacuation assembly points for accountability
- b. Academic buildings and residence halls will be secured by university personnel as needed
- c. University personnel will establish a safe perimeter around the emergency area and will inform students and employees of where they can safely evacuate to.
- d. University personnel will work in conjunction with local emergency response agencies to safely respond to and mitigate the emergency situation.

- e. University personnel will communicate with the campus community to provide initial and follow-up information regarding the emergency and steps to follow.
- f. Actions taken by the university will be in accordance with the Harding University Emergency Management Plan.

**4. Assign appropriate people to communicate** the facts of the situation (contained in the fact sheet) and the university's intended response.

- a. **Emergency Service Providers-** should be notified by a representative from Harding University North Little Rock
- b. **Campus Administrators, Faculty, and Staff-** Information to administrators other than those selected to serve on the Emergency Management Committee or in the Emergency Operations Center should be provided via the Everbridge Emergency Notification System, facsimile, electronic mail, campus mail, voice mail, postings on the [www.harding.edu](http://www.harding.edu) web site and telephone postings at 501-279-INFO (279-4636) and/or mass meetings.
- c. **Students-** Notices to students may be submitted through the Everbridge Emergency Notification System, through mass electronic mail, postings on the [www.harding.edu](http://www.harding.edu) web site, telephone postings at 501-279-INFO (279-4636) and/or through mass meetings if needed. Mass meetings can be set up at Harding University North Little Rock or on Harding's Main Campus in the Benson Auditorium, the Administration Auditorium or the Heritage Auditorium. The Vice President for University Communication and Enrollment will be responsible for disseminating this information with the assistance of the Director of Harding University North Little Rock.
- d. **Board of Trustees-** May be reached by telephone or facsimile. Phone lists are maintained by Claudette Bratcher, Secretary to the President. The President of the University or his designee will be responsible for communicating with this group.
- e. **Parents or Spouses of Students-** Parents or spouses may access information via Harding's web site at [www.harding.edu](http://www.harding.edu) , through Harding University's information phone line at 501-279-INFO (279-4636), and additional information lines that may be established depending on the need.
- f. **General Public-** The general public may access information much the same way as parents at [www.harding.edu](http://www.harding.edu) or by calling 501-279-INFO. If needed and appropriate, community meetings may be set up at Harding University North Little Rock or on Harding's Main Campus in the Benson Auditorium, the Administration Auditorium or

the Heritage Auditorium. The Emergency Operations Center will make the determination about holding public meetings.

- g. **Mass Media-** The Director of News Services may prepare news releases for distribution. All media inquiries should be directed to the Director of News Services.
- h. **Alumni-** Alumni may access information in the much the same way as parents and the general public at [www.harding.edu](http://www.harding.edu) or by calling (501) 279-INFO. In addition to these outlets for information, the Vice President of Alumni Relations, Liz Howell, will post information to the Alumni Digest (an electronic digest to which many alumni subscribe).
- i. **Government Entities-** If government entities (Mayor's, County Judges, Governor's Office, etc.) need to be informed, the Emergency Operations Center, under the direction of the President of the University, will determine the time and means by which these notifications will be made.

### **Testing Procedures**

Testing is a crucial component of any Emergency Management Plan to ensure the functionality of the plan and to identify and correct any deficiencies. Harding University conducts testing to ensure the continuity of the Emergency Management Plan.

As part of the Emergency Management Plan testing process, at least one annual test of the Harding University Everbridge Emergency Notification System will be conducted at Harding University North Little Rock Campus. This test will include a live evacuation of the building in conjunction with emergency information being disseminated via the Everbridge Emergency Notification System.

Harding University North Little Rock conducted an emergency evacuation test on August 27, 2018. The test simulated a fire in the building and was not announced.

### **Threat Assessment Team**

Harding University is committed to providing an environment that both supports students and challenges them to realize their full potential. Ensuring the physical and emotional safety for all students, faculty and staff is of utmost importance in promoting an atmosphere that encourages learning and productive employment. Behavior or the threat of behavior that presents a danger to self or others in the campus community will be addressed by the appropriate university personnel.

The Threat Assessment and Behavior Intervention Team is an advisory group of administrators who may assist one another in the identifying, assessing and monitoring of high risk behaviors exhibited by members of the campus community and individuals from outside the university who could pose a threat to the campus community. The team may assist in determining whether an

individual is a threat to self or others and make recommendations to the appropriate university personnel for action that may be taken. The Threat Assessment and Behavior Intervention Team has six regularly scheduled meetings per year to review or discuss policies and procedures related to threatening behavior, make recommendations to the appropriate university personnel, discuss past, present or potential future threats to the Harding community and discuss legal developments regarding university threat assessment and management. The team also meets as needed to address specific concerns to the University as those concerns arise. Team members are:

Zach Neal (Co-chair) – Assistant Vice President Student Life  
Craig Russell (Co-Chair) – Director Public Safety  
David Collins – Executive Vice President  
Lew Moore – Director Counseling Center  
Marty Spears – Provost  
David Ross – Assistant Vice President Human Resources  
Rhonda Davis – Director Student Health Services

All members of the university community are encouraged to be alert to the possibility of violent acts on the part of students, employees, visitors or others. Information regarding violence, the threat of violence or other behavior of concern should be immediately reported to campus officials. Reports will be handled in a confidential manner to the extent possible. Concerns may be reported to any member of the team. For an immediate threat or emergency call Public Safety at (501) 279-5000.

### **Harding University NLR encourages the accurate and prompt reporting of all crimes on campus**

Students, faculty and staff are all encouraged to promptly report all crimes that occur on campus immediately to the Director of HUNLR, Mitch Walton and/or appropriate police agencies when the victim of the crime elects to or is unable to make such a report. Students, faculty and staff are made aware of this need through this Web site and through an initial orientation performed at the beginning of each course.

Pastoral and professional counselors, if and when they deem it appropriate, are encouraged to inform the persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

### **Access to educational buildings**

Harding University NLR's building is open during scheduled hours, Monday, Tuesday, Thursday 8:00 AM to 10:00 PM, Wednesday and Friday 8:00 AM to 5:00 PM, and Saturday 8:00 AM to 5:30 PM. However, these hours may vary

depending on University needs. The main doors of the building are checked and secured by faculty and staff members.

## **Security Considerations Used in the Maintenance of Campus Facilities**

The Director of HUNLR works in coordination with the facilities manager of the building complex to ensure that safety remains a priority in the regular maintenance of the facility. Faculty and staff regularly report defective lights, door locks, broken windows, etc. to facility management personnel. HUNLR is also equipped with an intrusion detection system that is monitored 24 hours a day/365 days of the year by an alarm monitoring station. Any activation of the alarm system is automatically reported to the North Little Rock Police Department and university personnel.

## **Programs for Security Procedures and Practices, Crime Prevention, Drug and Alcohol Education, Sexual Assault Prevention, etc...**

HUNLR is dedicated to non-traditional, non-residential students. Faculty give a brief safety awareness presentation at the beginning of each course designed to provide each student with a basic awareness of health and safety issues that relate to them and how to report various types of emergencies and crimes.

Faculty and Staff Programs: Faculty are made aware of safety procedures and practices through orientation training conducted at Harding University's main campus in Searcy, AR or at Harding University North Little Rock. Staff members are made aware of safety procedures through regular meetings with the Director of HUNLR.

Counseling Center: Anyone desiring counseling or information regarding drugs, alcohol, sexual assault, etc... may contact the Counseling Center located on the Harding University main campus in Searcy, AR during regular business hours.

## **Off-Campus Student Organizations**

HUNLR has no recognized on or off-campus organizations.

## **Drug and Alcohol Use Policy(Section 120(a)-(d) Higher Education Act [Drug-Free Schools and Community Act of 1989])**



## **HARDING IS A DRUG-FREE SCHOOL - IT'S THE LAW**

Harding's policy states that drug and alcohol possession or use is not tolerated. Harding has chosen to take a strong stand against the use of controlled substances because of the significant risks that students assume when deciding to use them. Many of these substances are physically or psychologically addicting; the composition of "street" drugs can never be determined by the user and is often dangerous; strictly enforced laws and policies can lead to serious consequences for even the experimenter or occasional user. The negative personal consequences that can happen to a student far outweigh any brief exhilaration or escape. The university strongly believes that any use of controlled substances is contrary to the mission of Harding University. Students seeking information or personal assistance for substance abuse can receive counseling and referral to community resources in the Counseling Center.

The Drug-Free Schools and Communities Act requires the institution to outlaw the possession, use, or distribution of illegal drugs and alcohol by students and school employees on school property or during school activities. It also requires us to explain the risks that drug and alcohol use may cause to an individual's health.

### ***Drugs and alcohol can:***

- Distort what an individual sees, hears and feels.
- Makes an individual feel they are doing their best when their actual performance is poor.
- Cause crime at school.
- Interfere with how an individual's brain uses information.
- Gives an individual a criminal record.

### ***Marijuana use can:***

- Cut mental powers.
- Slow physical reflexes.
- Affect space and distance judgment.
- Make an individual forgetful.
- Damage lungs, reproductive organs, and brain.

### ***Cocaine use can:***

- Cause a heart attack.
- Cause emotional problems, mood swings, or lack of dependability.
- Cause an individual to make poor judgments.
- Cause crime.
- Be addictive.

### ***Heroin use can:***

- Cause total disinterest in anything except drugs.
- Cause crime.
- Spread disease.
- Result in overdose, coma, or death.
- Cause school and family problems.

### ***Hallucinogen use can:***

- Cause distortion.
- Cause sudden, bizarre behavior changes.
- Cause loss of concentration and memory.
- Cause permanent loss of brain function.

***Alcohol use can:***

- Cause loss of concentration, coordination, and judgment.
- Cause inability to deal with problems.
- Increase aggressive behavior.
- Cause difficulty in learning and remembering.
- Permanently damage liver, heart, and brain.

***Amphetamines use can:***

- Make an individual panic or behave wildly.
- Be addictive.
- Cause brain damage.

***Sedative use can:***

- Slow down mental processes and reflexes.
- Cause kidney and liver damage.
- Be addictive.

***Inhalants can harm an individual's:***

- Vision.
- Memory.
- Thinking.
- Coordination.
- Breathing.

***Steroid use can:***

- Damage the heart, liver, and reproductive system.
- Cause depression.
- Lead to heart attacks and strokes.

***Tobacco use can:***

- Cause smelly hands, hair, and clothes.
- Cause wrinkles.
- Cause bad breath and stained teeth.
- Cause cancer.
- Cause heart and lung disease.

Federal and state laws prohibit the possession, use, or distribution of illicit drugs. In addition, the state of Arkansas has laws that pertain to alcohol use and possession. A list of federal penalties and sanctions for illegal trafficking and possession of a controlled substance may be viewed at <https://www.dea.gov/druginfo/ftp3.shtml>. A list of Arkansas state penalties and sanctions regarding controlled substance are provided through the "Arkansas Law" link at <http://www.arkleg.state.ar.us/assembly/2015/2016F/Pages/Home.aspx>. A brief overview of federal and state sanctions is available in the Office of Student Life.

Anyone suspected of possessing, selling or using alcohol or illegal drugs is reported to the Director of HUNLR. If the Director determines that alcohol or illegal drug use in fact took place, that student will face disciplinary action up to and including suspension from school.

**In addition to University disciplinary action the Federal Government has also imposed the following actions:**

A student who has been convicted of any offense under any Federal or State law involving the possession or sale of a controlled substance shall not be eligible to receive any grant, loan, or work assistance under this title (1998 Higher Education Amendments of 1998) during the period beginning on the date of such conviction and ending after the interval specified in the following table:

If convicted of an offense involving:

The possession of a controlled substance  
Ineligibility period is:  
First offense.....1 year  
Second offense.....2 years  
Third offense.....Indefinite

The sale of a controlled substance  
Ineligibility period is:  
First offense.....2 years  
Second offense.....Indefinite

**Enforcement of State and Local Underage Drinking and Drug Laws**

Any student suspected of underage drinking or the possession, use or sale of illegal drugs will be turned over to the Director of HUNLR for disposition. If the Director makes the determination that the student was in fact involved in any of the above listed activities, the Director will dispose of the case either through the University judicial process or by turning the case over to local law enforcement officials for prosecution. In either event, the violation will be included in the annual security report if the violation occurred on campus.

**Timely Reports to the Campus Community Concerning Reports of Crimes**

All students, faculty and staff are instructed to immediately report any criminal activity that occurs on campus to their professor and to the Director of HUNLR. After reviewing the facts concerning the reported crime, the Director will make a determination whether or not the crime is considered to be a serious and ongoing

threat to other students and employees. If the Director determines that the crime does present a serious and ongoing threat to other students or employees, a warning will be distributed to the campus community by word of mouth through professors, e-mail, in-class announcements or any other means that the Director feels would be effective. If the threat is considered to be an immediate threat, warnings will be given by telephone or in person to students and employees in areas that would likely be at risk.

## **Dating Violence, Domestic Violence, Sexual Assault, and Stalking**

In accordance with the Clery Act and the Violence Against Women Act, when a student or employee reports to Harding University that he or she has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the following information, services, and resources are available.

### **Prevention Programs: Harding University's commitment to providing a safe campus**

Harding University offers a mandatory online training program to new students and employees designed to promote awareness of dating violence, domestic violence, sexual assault, and stalking. The training program also informs and educates victims about procedures that will be followed and the rights afforded to them. Information in this online training program is available to students and employee on Canvas via Pipeline.

The Department of Public Safety offers Rape Aggression Defense classes at least twice a year. The classes are designed to enhance students' and employees' safety and to increase awareness in how to avoid potentially dangerous situations.

The Department of Public Safety also offers training for Behavioral Intervention at least once a year. This class is designed (1) to promote awareness of dating violence, domestic violence, sexual assault, and stalking and (2) to provide information and guidance on how to safely intervene when confronted with these or similar occurrences.

Harding has also conducted programs in chapel designed to bring awareness to campus about sexual violence issues.

Brochures regarding sexual violence prevention are available in the Department of Public Safety, Office of Student Life, and the Counseling Center.

## **Immunity**

Students who believe they are victims of dating violence, domestic violence, sexual assault, or stalking may obtain redress through University procedures. Complainants and witnesses who report or participate in an investigation of dating violence, domestic violence, sexual assault, or stalking will not be subject to disciplinary sanctions, such as suspension or probation, for violations of the code of conduct that occurred at or near the time of the incident.

## **Definitions**

**Dating Violence-** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

**Domestic Violence-** A felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim
- By a person with whom the victim shares a child in common
- By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred

**Sexual Assault-** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR Program

**Rape-** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person without the consent of the victim

**Fondling-** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity

**Incest-** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law

**Statutory Rape-** Non-forcible sexual intercourse with a person who is under the statutory age of consent

**Stalking-** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress

**Course of conduct-** Two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property

**Substantial Emotional Distress-** Significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling

**Consent-** A concurrence of wills. The ability of the victim to give consent must be a professional determination by the law enforcement agency.

- Consent is an active agreement, it cannot be coerced

## **Procedures for Victims of Dating Violence, Domestic Violence, Sexual Assault, and Stalking**

### **Procedures for Victims**

The following procedures apply to acts of dating violence, domestic violence, sexual assault, and/or stalking:

1. After acts of violence, assault, and stalking, it is crucial to preserve evidence. In the event of a sexual assault, a victim, to preserve evidence, should not bathe or change clothes until he or she has contacted university officials or public law enforcement authorities.
2. The incident may be reported to the Searcy Campus Department of Public Safety in person or by calling 501-279-5000. The victim's instructor or immediate supervisor (if an employee) can also assist in contacting the Searcy Campus Department of Public Safety.
3. A victim may:
  - a. Personally notify appropriate law enforcement authorities. (Contact North Little Rock Police Department for incidents occurring within the city limits.)
  - b. Be assisted by Harding University officials in contacting local authorities, if a victim asks. A victim reporting the crime may press charges immediately, at a later date, or not at all. The filing of criminal or civil charges against the alleged offender may not preclude disciplinary actions by Harding University if University

students or employees are involved in the incident.  
c. Decline to notify law enforcement authorities.

4. Harding University will assist persons who have obtained orders of protection, no-contact orders, restraining orders, or similar lawful orders issued by criminal, civil or tribal courts. The Searcy Campus Department of Public Safety will assist in notifying the North Little Rock Police Department for enforcement of such lawful orders.
5. Claims made against a student should be filed with the Office of Student Life in Student Center 218 on the main campus. Claims made against a faculty or staff member should be filed with the Office of Human Resources in the Ezell Building, room 130 on the main campus.

### **Confidentiality of Victims and Other Parties**

As defined in 42 U.S.C. 13925(a)(20), Harding University will remove identifying information about victims from records made available to the public.

Harding University will keep as confidential any accommodations or protective measures provided to a victim, to the extent that maintaining such confidentiality would not impair Harding's ability to provide the accommodations or protective measures.

### **Existing Assistance and Services Available to Victims**

Harding University provides annual written notification to students and employees regarding services available to victims of violence, assault, and stalking through (1) the Annual Security Report and (2) through an online training program. The services include:

**Counseling/ Mental Health Assistance:** Victims of sexual assault may feel the need for personal counseling. Free counseling services are provided on the main campus by licensed professional counselors. Harding University officials may assist in arranging off-campus counseling services when preferred. Cost of off-campus counseling services is the responsibility of the student or employee.

**Health:** Harding University maintains a health care center for all students under the supervision of a registered nurse. Student Health Services provides care for illness, accidents, and emergencies that can be adequately treated by registered nurses. There are no fees for treatments or medications, with the exceptions of allergy shots and some vaccines (influenza, hepatitis A, hepatitis B, tetanus, tuberculosis skin tests). The facility is located at 115 Dr. Jimmy Carr Drive. Call 501-279-4346 (campus extension 4346). Dial 0 to speak to the receptionist.

There are also numerous health-care facilities located throughout the city of Little Rock.

**Victim Advocacy:** White County Domestic Violence Prevention, Inc. provides victim advocacy assistance and also operates Hope Cottage battered women's facility. The hotline number is 501-278-4673.

**Legal Assistance:** Free legal assistance may be obtained from the Center for Arkansas Legal Services located at 1300 W. 6th Street, Little Rock, AR 72201. The phone number is 800-952-9243.

**Visa/Immigration Assistance:** Visa and immigration assistance, as well as assistance with filing Violence Against Women petitions, is available through Catholic Charities Immigration Services located at 2500 N. Tyler Street, Little Rock, AR 72217. The phone number is 501-664-0340, ext. 314.

**Financial Aid:** The Harding University Office of Financial Aid can provide victims with financial aid-related services and information, such as how to apply for a leave of absence or about options for addressing concerns about loan repayment terms and conditions.

### **Accommodations for Victims**

Harding University will provide written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations. Such requests will be met within reason if the victim requests them regardless of whether the victim chooses to report the crime to law enforcement authorities.

### **Student Proceedings**

Complaints will receive a prompt and equitable response. The right to confidentiality of all members of the academic community will be respected, insofar as is possible.

The Office of Student Life will conduct an investigation. If, as a result of the investigation, it is determined that disciplinary procedures are warranted by a preponderance of the evidence, the accused will be advised of what disciplinary actions will be taken. "Preponderance of the evidence" means "more likely than not."

The accuser and the accused may be accompanied by an advisor of their choice to any related meeting or proceeding. The advisor is not allowed to present information or speak during the formal proceedings.

A proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.



## **Student Notification**

Results of the investigation will be made available in a timely manner to both parties. After any disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking, the accuser and the accused will be simultaneously informed in writing of the specific charge(s) being made, the penalty imposed, and the right to an appeal before the Student Life Committee, consistent with existing procedures. Both parties will be notified simultaneously in the event any changes are made to the final result.

Proceedings are conducted by officials trained to deal with issues related to dating violence, domestic violence, sexual assault, and stalking, and to conduct an investigation/hearing process that protects all persons involved and promotes accountability.

## **Student Appeal Process**

1. The accuser or accused will have 24 hours after notification to file a written request for an appeal with the Office of Student Life.
2. An appeal will be scheduled in front of the Student Life Committee. A quorum for the committee shall consist of six or more members.
3. Students who do not appear within 15 minutes of their scheduled appeal will forfeit their right to appeal.
4. The appeal will be conducted in a fair and reasonable manner.
5. The appeal will be audio recorded.
6. The appeal will be open to the appealing party, an advisor by choice of the appealing party, and representatives of the Office of Student Life. Advisors are not permitted to present information or speak during the appeal. Only witnesses, with relevant evidence to present, may testify from each side. All witnesses are required to affirm the truth of their testimonies.
7. Presentation of evidence will be as follows:
  - a. Evidence that supports the decision made by the Office of Student Life
  - b. Evidence of innocence or mitigation by the appealing party
  - c. Rebuttal evidence by both parties
  - d. Closing statement by both parties
8. The non-appealing accuser or accused will have equal opportunity to present relevant witnesses and other evidence to the Student Life Committee. Cross-examination between accused and accuser is not allowed.
9. Following the appeal, the Student Life Committee, by majority vote, will decide on the case. The accuser and the accused will be simultaneously notified in writing of the decision. The decision of the Student Life Committee will be final.

## **Student Disciplinary Sanctions**

Any or all of the following may be imposed for a given infraction.

- Warning: a written or verbal reprimand.
- Disciplinary Probation: probation for a specific period of time. It may carry with it other conditions to be met (e.g., restriction of participation in extracurricular activities, restriction from holding student office, restriction from joining student organizations, etc.)
- Special Action: designed to enhance the educational intent of the disciplinary process. Examples include: change in University housing and restriction of residential privileges, payment of damages, extracurricular activity restrictions, community service, educational sanctions, and counseling referrals.
- Suspension: a bar from attending the University for a specific period of time. Suspension carries with it the following conditions:
  - Suspended students must remain off campus during the period of the suspension.
  - Suspended students may not live or board in University facilities.
- Expulsion: a permanent bar from attending the University.

## **Protective Measures**

In addition to reporting incidents, students who believe they are victims of dating violence, domestic violence, sexual assault, or stalking may:

- a. take advantage of free training and education programs offered by the Department of Public Safety;
- b. request options for and assistance with changing academic, living, transportation, and working situations when reasonably available;
- c. request that Harding University issue a letter of “no contact” against another student;
- d. contact the University Counseling Center for an appointment with a professional counselor.

## **Victim Rights**

When a student or employee reports to Harding University that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, Harding University will provide the student or employee a written explanation of the student’s or employee’s rights and options as described in the sections above.

## **FERPA Statement**

Compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

## **Campus Sex Crimes Prevention Act (42 U.S.C. 16921)**

Information provided by the State of Arkansas concerning registered sex offenders may be obtained via the following local law enforcement agencies:

North Little Rock Police Department  
200 W Pershing Blvd  
North Little Rock, AR 72114  
(501) 758-1234

Pulaski County Sheriff's Department  
2900 S. Woodrow  
Little Rock, AR 72204  
Phone: (501) 340-6987

Information can also be obtained from the Arkansas Crime Information Center at:

<http://www.acic.org/soff/index.php>

## **Campus Crime Log**

Only institutions that maintain a campus security or law enforcement department are required to maintain a daily crime log. HUNLR does not maintain a campus security department; therefore, it is not required at this time for HUNLR to maintain a daily crime log.

## **Campus Crime Statistics**

The Federal Government requires institutions of higher education to compile and report statistics concerning certain types of crime every year. University policy dictates that all crimes at Harding University North Little Rock be reported to Mitch Walton or Barbara Ashley and this policy is advertised in numerous ways throughout the year. Crimes reported to HUNLR personnel are entered and coded in a database that is used to track and compile crime statistics. Administrative Staff at Harding University North Little Rock also check with the North Little Rock Police Department for crimes on or near the Professional Center campus as well as other crimes that might affect Harding students or campus. Crimes reported by North Little Rock Police to HUNLR that meet the Clery Act's requirements for inclusion in the annual security report are also included in the annual statistics.

Statistics must be compiled and reported for the following categories:

**Campus Crimes:** Crimes that occur in or on any property or building that is owned or controlled by the university within the same reasonably contiguous geographic area of the university and is used in direct support of, or in a manner related to, the university's educational purposes including residence halls. Campus also includes property within the same reasonably contiguous

geographic area of the university that is owned by the university but controlled by others, but is used by students and supports institutional purposes. (Food or retail vendors are examples.)

**Non-campus Crimes:** Crimes that occur in or on any property or building (other than branch campuses) owned or controlled by the university that is used in direct support of, or in relation to, the university's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the university.

**Public Property Crimes:** Crimes that occur on public property that is within the same reasonably contiguous geographic area of the institution, such as sidewalks, streets and thoroughfares, parking facilities, etc... and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

**Crimes of Prejudice:** Crimes that fall within the categories required to be reported in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.

2017			On	Non	Public
Criminal Offenses	On Campus		On Campus (Total)	Campus	Property
	Student				
	Housing	Other			
Criminal Homicide					
Murder/Non-Negligent Manslaughter	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Sex Offenses					
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0

  

2016			On	Non	Public
Criminal Offenses	On Campus		On Campus (Total)	Campus	Property
	Student				
	Housing	Other			
Criminal Homicide					
Murder/Non-Negligent Manslaughter	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Sex Offenses					
Rape	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0

2015		On Campus		On Campus (Total)	Non Campus	Public Property
Criminal Offenses	On Campus		On Campus (Total)	Non Campus	Public Property	
	Student Housing	Other				
<b>Criminal Homicide</b>						
Murder/Non-Negligent Manslaughter	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	
<b>Sex Offenses</b>						
Rape	0	0	0	0	0	
Fondling	0	0	0	0	0	
Incest	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	
Robbery	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	
Burglary	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	
Arson	0	0	0	0	0	

2017		On Campus		On Campus	Non Campus	Public Property
Arrests and Judicial Referrals		Student Housing	Other	(Total)		
<b>Arrests</b>						
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
<b>Judicial Referrals</b>						
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0

  

2016		On Campus		On Campus	Non Campus	Public Property
Arrests and Judicial Referrals		Student Housing	Other	(Total)		
<b>Arrests</b>						
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
<b>Judicial Referrals</b>						
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0

  

2015		On Campus		On Campus	Non Campus	Public Property
Arrests and Judicial Referrals		Student Housing	Other	(Total)		
<b>Arrests</b>						
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
<b>Judicial Referrals</b>						
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0

## 2017 On Campus (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual Orientation	Ethnicity	National Origin	Disability
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0

## 2016 On Campus (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual Orientation	Ethnicity	National Origin	Disability
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0



## 2015 On Campus (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual Orientation	Ethnicity	National Origin	Disability
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0

## 2017 Non Campus (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual Orientation	Ethnicity	National Origin	Disability
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0

## 2016 Non Campus (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual Orientation	Ethnicity	National Origin	Disability
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0

## 2015 Non Campus (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual Orientation	Ethnicity	National Origin	Disability
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0

## 2017 Public Property (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender		Religion	Sexual		National	Disability
			Identity	Orientati		on	Ethnicity		
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0	0

## 2016 Public Property (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender		Religion	Sexual		National	Disability
			Identity	Orientati		on	Ethnicity		
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0	0

## 2015 Public Property (Hate Crimes)

Clery Act Reportable Offenses	Race	Gender	Gender Identity	Religion	Sexual	Ethnicity	National Origin	Disability
					Orientati on			
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Any Other Crime Involving Bodily Injury	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property (Except Arson)	0	0	0	0	0	0	0	0

2017	On Campus		On Campus	Non Campus	Public Property
Sexual Violence	Student Housing	Other	(Total)		
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Stalking	0	0	0	0	0

2016	On Campus		On Campus	Non Campus	Public Property
Sexual Violence	Student Housing	Other	(Total)		
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Stalking	0	0	0	0	0

2015	On Campus		On Campus	Non Campus	Public Property
Sexual Violence	Student Housing	Other	(Total)		
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Stalking	0	0	0	0	0

## Everyday Safety Tips

Harding University encourages everyone on campus to be responsible for their own security. Remembering the following simple instructions may help protect yourself and your property:

1. Lock your car.
2. Do not leave valuables unattended in public areas.
3. Do not leave valuables in plain sight in vehicles, even if locked.
4. When leaving the building after dark, be sure to walk in groups.
5. Be aware of your surroundings at all times, paying close attention for anything that seems “out of place” or suspicious.

**The purpose of this report** is to make members and potential members of the Harding community aware of what we at Harding are doing to make our community one of the safest places available to work, learn, and visit. We truly believe that a safe environment stems largely from the Christian environment that all of us work so hard to maintain. We hope that this information is helpful and informative, but most of all we hope that this information prompts each member of our community to do their part to help insure that Harding remains a safe place for those dedicated students, faculty and staff to continue the work of preparing Christian young people to have a positive impact on our world.