ADMISSION TO THE TEACHER PREPARATION PROGRAM

Students should apply to the Teacher Preparation Program BEFORE the end of their sophomore year. Below are the requirements that must be met before admission.

1. Overall GPA of 2.70

2. "C" or better in both ENG 1110 (ENG 111) – Composition I
   and ENG 2110 (ENG 211) - Composition II

3. “C” or better in EDFD 2020 (EDFD 202) – Introduction to the Teaching Profession

4. “C” or better in EDFD 2030 (EDFD 203) – Child & Adolescent Development
   (FCS majors must take FCS 323 instead)

5. “C” or better in COMM 1010 (COMM 101) – Speech Communication

6. “C” or better in MATH 1330 (MATH 151) – College Algebra or MATH 1200 (200) - Statistics

7. Disposition survey – go to this link to complete the survey: www.harding.edu/education/gritscale


PLEASE NOTE:
Understand that, in the final analysis, it is YOUR responsibility to become acquainted with the requirements of the Cannon-Clary College of Education published in the Harding University catalog and to comply with those requirements. Nevertheless, we are pleased to assist you in planning your program and receive much personal satisfaction in seeing you progress through your academic career at Harding.
CHECKLIST FOR TEACHER PREPARATION PROGRAM

1. ________ Application for Admission to the Teacher Preparation Program. Return to the Teacher Preparation Office. (Form A)

2. ________ Student Reference Request and FERPA Release Form and “Cause” for Non-Issuance of a Teaching Certificate Statement. Return to Teacher Preparation Office. (Forms B & C)

3. ________ Recommendation for Admissions forms. Fill out the top and give to four of your previous instructors at Harding University. Transfers may use teachers at their previous school. Send stamped envelopes with the address listed at the bottom of this page. (Form D)

4. ________ Disposition survey - Complete at this link: www.harding.edu/education/gritscale

5. ________ Curriculum Plan for Admission to Teacher Preparation Program. Have your academic advisor sign this form. Return to the Teacher Preparation Office. (Form E)

Teacher Preparation Office
Thornton Education Center 130
P.O. Box 12254
Attn: Emily Eads
Searcy, AR 72149-2254
Telephone: (501) 279-4050
APPLICATION FOR ADMISSION TO TEACHER PREPARATION PROGRAM

Name __________________________________________ Preferred _________________ Date ____________

Harding ID# _______________________________ Harding E-Mail _____________________________________

University P.O. Box # __________________________ Cell # ___________________________________________

Local Address __________________________________________________________________________________

Street or P.O. Box # City State Zip

Classification: ____Freshman _____Sophomore _____Junior _____Senior

Major(s) ____________________________________________ Minor(s) ________________________________

If mid-level (4-8), list all areas for which you are certifying ______________________________________________

Faculty Academic Advisor _________________________________________________________________________

Recommendations are required from four instructors at Harding University with whom you have had classes. If
you are a transfer this semester, please send forms to four of your teachers from the college you last attended. Mail
the recommendation forms to them enclosing a stamped, return envelope to each one.

Teacher Preparation Office
Thornton Education Center 130
P.O. Box 12254
Attn: Emily Eads
Searcy, AR 72149-2254
Telephone: (501) 279-4050

OFFICE USE ONLY:

Curriculum plan date: ____________________________ Cumulative Overall GPA: __________________________

Required Courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 1110/1130 (111/113)</td>
<td>English 111/113</td>
</tr>
<tr>
<td>ENG 2110 (211)</td>
<td>English 211</td>
</tr>
<tr>
<td>MATH 1330 (241) or 1200 (200)</td>
<td>Mathematics 241/200</td>
</tr>
<tr>
<td>COMM 1010 (101)</td>
<td>Communication 101</td>
</tr>
<tr>
<td>EDFD 2020 (202)</td>
<td>Education 202</td>
</tr>
<tr>
<td>EDFD 2030 (203)</td>
<td>Education 203</td>
</tr>
</tbody>
</table>

GRIT Disposition Survey:

DATE: ____________________________ SCORE: ____________________________

Date Admitted to TPP ____________________________
Cum. GPA at Time of TPP Admittance _____________ Major ____________________________

Date Admitted to Supervised Teaching ____________________________
Cum. GPA at Supervised Teaching Admittance ____________________________
Major GPA at Supervised Teaching Admittance ____________________________
Student Reference Request and FERPA (Family Educational Rights & Privacy Act) Release

Request
Student Name (please print): __________________________________________________________

I request the Cannon-Clary College of Education at Harding University to serve as a reference for me. The purpose(s) of the reference are: (initial all selected purposes)

- [ ] application for employment
- [ ] all forms of scholarship or honorary award
- [ ] admission to another education institution

The reference may be given in the following form(s): (initial one or both spaces)

- [ ] written
- [ ] oral

Authorization
I authorize the Cannon-Clary College of Education at Harding University to provide references, release information and education records, and provide an evaluation about any and all information from my education at Harding University and at other institutions I have previously attended which are part of my education records at Harding University. (initial all applicable spaces)

1. [ ] all prospective employers OR [ ] specific employers (list on reverse side)
2. [ ] all educational institutions to which I seek admission OR [ ] specific educational institutions (list on reverse side)
3. [ ] all organizations considering me for an award or scholarship OR [ ] specific organizations (list on reverse side)

Release
I understand I have the right to consent to the release of my education records and I have a right to receive a copy of any written reference upon request. This consent shall remain in effect until revoked by me, in writing, and delivered to the Cannon-Clary College of Education at Harding University, Searcy, White County, Arkansas, but that any such revocation shall not affect disclosures previously made by Harding University prior to receipt of any such written revocation. I have reviewed the above information and understand this is the information to be released should my references be checked. In consideration and return for the Cannon-Clary College of Education issuing the information authorized under this authorization, I release the Cannon-Clary College of Education, Harding University and its governing board, employees and agents from any and all liabilities, claims and actions that may arise pursuant to this release, disclosure pursuant to this release, and any consequences of such disclosure. I understand that this authorization covers liability claims and actions caused entirely or in part by the acts or failures to act of the Cannon-Clary College of Education, Harding University or its governing board, employees or agents, including but not limited to negligence, mistake or failure or other conduct.

Student’s Signature___________________________________________________ Date __________________

Harding ID#________________________________________

Form B
“CAUSE” FOR NON-ISSUANCE OF A TEACHING CERTIFICATE

Certificates will not be issued or renewed for individuals who have committed acts that constitute “cause” for revoking certificates as specified in ACT 866 of 1989. Section one of ACT 866 defines “cause” as:

1. Conviction of a felony.
2. The acknowledged or admitted commission of an act which would constitute a felony under the Arkansas Criminal Code.
3. Holding a teaching certificate obtained by fraudulent means.
4. Revocation of a certificate in another state.
5. Intentionally compromising the validity or security of any student test or testing program administered by and/or required by the Arkansas Department of Education.
6. Knowingly submitting, through the superintendent or directly to the Arkansas Department of Education, falsified information which is requested or required by the Arkansas Department of Education.

An individual will not be admitted to the teacher education program/professional field experiences at Harding University if they have committed any of the acts listed above which constitute “cause” for the non-issuance of a teaching certificate.

In the event a student who has been admitted to the teacher education/professional field experiences program is cited, indicted, or arrested for a criminal offense which may reasonably impact their fitness to teach, immediate suspension from the teacher education/professional field experiences program will result. A plea of guilty, nolo contendere or a judgment of guilty will result in the student being dropped from the teacher education/professional field experiences program.

I ________________________________, Harding ID#____________________ verify that I have not committed any act which would impact my fitness to teach or would constitute “cause” for non-issuance of a teaching certificate under ACT 866 of 1989.

Teacher Preparation Office
Thornton Education Center 130
HU Box 12254
Attn: Emily Eads
Searcy, AR 72149-2254
Telephone: (501) 279-4050

Form C
CANNON-CLARY COLLEGE OF EDUCATION
HARDING UNIVERSITY

Evaluation of Teacher Candidate’s Professional Dispositions

Student Name: (please print) ____________________________________________________________   HI# ____________________________

I (the student) have signed the Student Reference Request and FERPA (Family Educational Rights & Privacy Act) Release. However, I have waived _____ not waived _____ my right of access to this recommendation form.

Teacher Candidate (Student) Signature __________________________ Date ________________

Classification: Fr So Jr Sr   Major: ___________________________   Licensure Areas (if Mid-level 4-8): ___________________________

Teaching Level: (check all that apply)   ☐ Elementary   ☐ Mid-Level   ☐ Secondary   ☐ K-12   ☐ SPED K-12   ☐ B-K SPEC

Harding Instructor’s Name: ________________________________________________

I was enrolled in your class entitled ____________________________________________ during ____________________________ (semester & year)

Please complete this form by circling the appropriate number and return to the Teacher Preparation Office, Thornton Education Center 130, HU Box 12254, Attn: Emily Eads, Harding University, Searcy, AR 72149-2254

Rating Scale
Exceptional---Satisfactory---Needs Improvement---Unsatisfactory
4-----------------3-------------------2---------------------------1

Professional Dispositions

1. Professionalism 4-----3-----2-----1
   arrives punctually and prepared for classes and required activities, dresses appropriately, communicates professionally with others

2. Reflection 4-----3-----2-----1
   seeks and uses feedback to change ineffective processes

3. Curiosity 4-----3-----2-----1
   asks questions, shows curiosity and enthusiasm for content, seeks deep understanding

4. Honesty 4-----3-----2-----1
   exhibits honesty and integrity in coursework, with other students and teachers

5. Dedication 4-----3-----2-----1
   actively participates in class, and is consistent in attendance, exhibits a positive attitude, is prompt with work

6. Writing Skills 4-----3-----2-----1

7. Oral Skills 4-----3-----2-----1

Comments: ______________________________________________________________________

________________________________________________________________________________

Based on your interactions with this candidate, what is your recommendation regarding this person’s continuation in the teacher education program?

   _____ fully support   _____ support with reservations   _____ do not support

Signature: __________________________________________   Print name: __________________________________________   Date: ________________

Form D
Evaluation of Teacher Candidate’s Professional Dispositions

Student Name: (please print) ___________________________  HI# ___________________________

I (the student) have signed the Student Reference Request and FERPA (Family Educational Rights & Privacy Act) Release. However, I have ______ waived not waived _____ my right of access to this recommendation form.

Teacher Candidate (Student) Signature ___________________________ Date _________________

Classification:  Fr  So  Jr  Sr  Major: ______________________  Licensure Areas (if Mid-level 4-8): ______________________

Teaching Level: (check all that apply)  □ Elementary  □ Mid-Level  □ Secondary  □ K-12  □ SPED K-12  □ B-K SPEC

Harding Instructor’s Name: ________________________________________________________________

I was enrolled in your class entitled ________________________________ during ____________

(semester & year)

Please complete this form by circling the appropriate number and return to the Teacher Preparation Office, Thornton Education Center 130, HU Box 12254, Attn: Emily Eads, Harding University, Searcy, AR 72149-2254

Rating Scale
Exceptional---Satisfactory---Needs Improvement---Unsatisfactory
4-----------------3-------------------2---------------------------1

Professional Dispositions

1. Professionalism  4-----3-----2-----1
arrives punctually and prepared for classes and required activities, dresses appropriately, communicates professionally with others

2. Reflection  4-----3-----2-----1
seeks and uses feedback to change ineffective processes

3. Curiosity  4-----3-----2-----1
asks questions, shows curiosity and enthusiasm for content, seeks deep understanding

4. Honesty  4-----3-----2-----1
exhibits honesty and integrity in coursework, with other students and teachers

5. Dedication  4-----3-----2-----1
actively participates in class, and is consistent in attendance, exhibits a positive attitude, is prompt with work

6. Writing Skills  4-----3-----2-----1

7. Oral Skills  4-----3-----2-----1

Comments: ____________________________________________________________
____________________________________________________________________

Based on your interactions with this candidate, what is your recommendation regarding this person’s continuation in the teacher education program?

______ fully support  ______ support with reservations  ______ do not support

Signature:_________________________  Print name:_________________________  Date: __________________

Form D
CANNON-CLARY COLLEGE OF EDUCATION
HARDING UNIVERSITY

Evaluation of Teacher Candidate’s Professional Dispositions

Student Name: (please print) ________________________________________________  Hi# __________________________

I (the student) have signed the Student Reference Request and FERPA (Family Educational Rights & Privacy Act) Release. However, I have waived _____ not waived _____ my right of access to this recommendation form.

Teacher Candidate (Student) Signature ____________________________________ Date ________________

Classification: Fr So Jr Sr  Major: ______________________________ Licensed Areas (if Mid-level 4-8): __________________________

Teaching Level: (check all that apply)  ☐ Elementary  ☐ Mid-Level  ☐ Secondary  ☐ K-12  ☐ SPED K-12  ☐ B-K SPEC

Harding Instructor’s Name: ________________________________________________

I was enrolled in your class entitled ______________________________________ during ___________________________ (semester & year)

Please complete this form by circling the appropriate number and return it to the Teacher Preparation Office, Thornton Education Center 130, HU Box 12254, Attn: Emily Eads, Harding University, Searcy, AR 72149-2254

Rating Scale

Exceptional---Satisfactory---Needs Improvement---Unsatisfactory

4-----------------3-------------------2---------------------------1

Professional Dispositions  Rating

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6. Writing Skills  4-----3-----2-----1

7. Oral Skills  4-----3-----2-----1

Comments: ________________________________________________________________

Based on your interactions with this candidate, what is your recommendation regarding this person’s continuation in the teacher education program?

_____ fully support  _____ support with reservations  _____ do not support

Signature: ___________________________________________  Print name: ____________________________________  Date: ____________________

Form D
Evaluation of Teacher Candidate’s Professional Dispositions

Student Name: (please print) ___________________________________________________________  HI# _______________

I (the student) have signed the Student Reference Request and FERPA (Family Educational Rights & Privacy Act) Release. However, I have ________ waived not waived my right of access to this recommendation form. However, I have ________ waived not waived my right of access to this recommendation form.

____________________________________________________  _____________________________
Teacher Candidate (Student) Signature                          Date

Classification: Fr So Jr Sr     Major: ________________________________     Licensure Areas (if Mid-level 4-8): ___________________________

Teaching Level: (check all that apply)  ☐ Elementary  ☐ Mid-Level  ☐ Secondary  ☐ K-12  ☐ SPED K-12  ☐ B-K SPEC

Harding Instructor’s Name: ____________________________________________________________

I was enrolled in your class entitled ___________________________________________________ during _______________ (semester & year)

Please complete this form by circling the appropriate number and return to the Teacher Preparation Office, Thornton Education Center 130, HU Box 12254, Attn: Emily Eads, Harding University, Searcy, AR 72149-2254

Rating Scale
Exceptional--Satisfactory--Needs Improvement--Unsatisfactory
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Professional Dispositions                Rating

1. Professionalism  4-----------------3-------------------2---------------------------1
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actively participates in class, and is consistent in attendance, exhibits a positive attitude, is prompt with work

6. Writing Skills  4-----------------3-------------------2---------------------------1

7. Oral Skills  4-----------------3-------------------2---------------------------1

Comments: ___________________________________________________________________________________________________________

_____________________________________________________________________________________________________________________

_____________________________________________________________________________________________________________________

Based on your interactions with this candidate, what is your recommendation regarding this person’s continuation in the teacher education program?

☐ fully support  ☐ support with reservations  ☐ do not support

Signature: ___________________________________________  Print name: ___________________________________________  Date: _______________

Form D
CURRICULUM PLAN FOR ADMISSION TO TEACHER PREPARATION PROGRAM

Name (please print)___________________________________________________   H#__________________________

Major___________________________________________   Licensure Area____________________________________

Beginning with courses you are taking now, fill in all of the remaining courses you plan to take to certify to teach. Clearly indicate which semester you expect to do your student teaching.

<table>
<thead>
<tr>
<th>Term:</th>
<th>Year:</th>
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Expected Graduation Date:

Student’s Signature___________________________________________________   Date__________________________

Academic Advisor’s Signature_____________________________________________   Date__________________________

(Your signature indicates your approval for this student to be admitted to the Teacher Preparation Program.)

Teacher Preparation Office
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